



Job Description

Position Title: Nurse Practitioner – Huron Perth Primary Care Clinic Program

Reports To: Executive Director

Program Overview

The Family Health Teams (FHTs) in Huron and Perth have collaborated to establish a regional Primary Care Program aimed at offering primary care services to residents lacking access to such care. The team will be comprised of Nurse Practitioners, nurses and other healthcare disciplines, as well as administrative supports, to provide team-based primary care to “unattached” patients. This is a newly funded program as part of the Enhancing Interprofessional Care Teams investment in primary care. The program will run at multiple sites throughout Huron and Perth and include both targeted preventative care services as well as more general primary care clinics.

Position Summary

The Nurse Practitioner (NP) is responsible for acting as the primary care provider for patients of the clinic(s), including acute and episodic care, chronic disease management, and preventative care. Autonomous work as well as collaboration with physicians and other allied health professionals is required to serve a diverse population of patients. The NPs in this program will be involved in the design, implementation and evaluation of the program. Virtual care is also anticipated to be part of the program.

Positions could be part-time or full-time, depending on NP availability, area of work, etc. Candidates should specify their preference.

Duties and Responsibilities

Operational

- a) Collaborate with other allied health professionals to provide primary care, including but not limited to:
- b) Diagnose illnesses and injuries;
- c) Perform preventative care including physical and routine check-ups;

- d) Order and interpret certain diagnostic and laboratory tests;
- e) Provide counselling and education;
- f) Provide treatment for common infections and chronic conditions;
- g) Manage chronic diseases; and
- h) Provide follow up care to monitor patient progress.
- i) Maintain accurate patient records; update patient charts to document patient progress.
- j) Support patients as needed; educate, communicate, advocate, coordinate/navigate services, etc.
- k) Collaborate and consult with community groups and other health care agencies to develop new public education programs and identify and fulfil community health care needs.
- l) Prepare documents, records, and reports as required
- m) Build a safe and inclusive environment that recognizes each patient's history, honours diversity, as well as different values.
- n) Engage the patient/family/caregiver as full participants and partners in their care plan with attention to self-care to the extent that the patient is willing and able to participate.

Collaboration with Team Members

- a) Refer patients to other care professionals within the team, or partners across the care continuum where care needs are beyond the NP's scope of practice or additional supports are required.
- b) Treat patients/caregiver/family, health care team members, and other stakeholders with dignity and respect at all times.

Health and Safety

- a) Personally comply with and assume appropriate supervisory responsibility for compliance with all health and safety practices in the clinic(s); in accordance with policies, standard operating procedures/guidelines, and the Occupational Health & Safety Act and applicable regulations.
- b) Promote and support a culture of patient safety and advocacy.

Other

- a) Comply with all policies and procedures of the program and employer.
- b) Perform all other duties and responsibilities as assigned.
- c) Recognize, understand and uphold the FHT's Vision, Mission and Values.

Education, Skills and Experience

Education/Training/Certifications:

- Master's Degree in Nursing.
- Primary Care Health Care Nurse Practitioner certification.
- Registered with the College of Nurses of Ontario.
- Registered with the Nurse Practitioner Association of Ontario preferred

Experience:

- Minimum two years of clinical experience.
- Program development and evaluation experience an asset

Skills and Abilities:

- Thorough working knowledge of College of Nurses of Ontario and Nurse Practitioner principles and standards of practice and within a full scope of practice.
- Excellent critical thinking and problem-solving skills.
- Strong interpersonal and leadership skills.
- Program development skills and aptitude.
- Exceptional organizational and verbal and written communication skills.
- Comprehensive knowledge of acute care and chronic disease management.
- Ability to demonstrate tact and discretion in handling confidential and/or sensitive matters; maintain confidentiality.
- Knowledge of Microsoft Windows and Office applications.
- Ability to effectively foster good rapport and cooperative working relationships; and to champion the corporate mission and values.

Demands and Working Conditions

Work is typically performed in a standard office setting. Extensive computer work including, keyboarding, concentration, data entry, and sitting for extended periods of time, is required. Occasional standing and walking for extended periods, bending, squatting, and reaching depending on the type and scope of patient treatment/assessment. This position may be required to travel to different settings, including a patients home, which they are working alone and sometimes work extended hours.

The Nurse Practitioner is required to make decisions that require judgement and interpretation. Frequently exposed to human suffering and loss of life, biohazards, infectious disease, and illness. Interaction with clients that may exhibit violent or harassing behaviour, have special needs, complex social or medical circumstances, and/or mental illness.